



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI-110 078
[Purchase Branch]

F.13.2 (3)/IPU/PUR/Computer (USS& Deptt.) /2017-18/350

Dated.15.10.2019

CORRIGENDUM

Reference Circular issued vide no. F.13.2 (3)/IPU/PUR/Computer (USS& Deptt.)/2017-18/346 dated 11.10.2019 vide which all the concerned are requested to submit their requirement(s) for purchase of **Photocopier, Scanner & Printers** and submit the same to the Purchase Branch on or before **31st October, 2019**.

Wherein at Sl.No.09 of copy for information and necessary action, inadvertently typed that "Dy. Registrar (Central Stores) with the request to forward the request(s) of the users for purchase of computer(s) to Purchase Branch alongwith the relevant details of year of manufacturing /stock entry /issue date to user(s), etc." which may read as "Dy. Registrar (Central Stores) with the request to forward the request(s) of the users for purchase of **Photocopier, Scanner & Printers** to Purchase Branch alongwith the relevant details of year of manufacturing /stock entry /issue date to user(s), etc."

(Dr. Vijay Kumar)
Dy. Registrar (Purchase)

F.13.2 (3)/IPU/PUR/Computer (USS& Deptt.) /2017-18/350

Dated 15.10.2019

Copy for information and necessary action:

1. All Dean & Directors, GGSIP University.
2. Controller of Finance, GGSIP University.
3. Controller of Examinations, GGSIP University.
4. Librarian (In-charge), GGSIP University..
5. Proctor, GGSIP University.
6. Chief Warden, GGSIP University.
7. Suptd. Engineer, UWD, GGSIP University.
8. All Branch-in-charge/ Joint Registrars/ Dy. Registrars/ PRO/Finance Officers/ Medical Officers, GGSIP University.
9. Dy. Registrar (Central Stores) with the request to forward the request(s) of the users for purchase of **Photocopier, Scanner & Printers** to Purchase Branch alongwith the relevant details of year of manufacturing /stock entry /issue date to user(s), etc.
10. Asstt. Registrar, Vice Chancellor's Secretariat, GGSIP University.
11. AR to the Registrar for kind information of the Registrar, GGSIP University.
12. Head, UITS Cell, with a request to upload the same on the University website.
13. Office copy.

(Amit Thakur)
Asstt. Registrar (Purchase)

For upload
by
16-10-19
TA, UITS